

Govt. Degree College Sugh-Bhatoli (Kangra) HP
Annual Report of Internal Quality Assurance Cell (IQAC)
For the Session (2023-24)

Introduction of the College:

The history of Govt. Degree College Sugh Bhatoli goes back to July 1992 when the Saint- Faqir Chand - a man of foresightedness and immense wisdom reflecting his true service to humanity, established the same as Deen Dyal Mahesh Public College. A real applause goes to the sacred soul, public representatives, local and then staff whose abundant efforts proved when the college was taken over by the Govt. of Himachal Pradesh as Government Degree College Sugh Bhatoli, vide Order No EDN-A-Ka(1)-6/2015 of Pr. Secretary (Higher Education) to the Govt. of Himachal Pradesh dated 6th August 2016 . Since its functioning day, the College has been imparting education in different streams namely BA, B.Com and B.Sc (Non- Medical). The institution is fulfilling the aspirations of the youth in getting their higher education dreams. It is also fulfilling the universalization of higher education needs, one of the prominent goals of the state govt. particularly in the rural areas of the state.

Internal Quality Assurance Cell (IQAC):

The Internal Quality Assurance Cell (IQAC) at Govt. Degree College Sugh-Bhatoli has been reconstituted as per revised guidelines of NAAC in the session 2023-24 is a participative and facilitative cell. It is the self-regulated body of the institution aimed at continuous improvement of overall quality and achieving academic excellence by adopting innovative practices. IQAC ensures a culture for planning, guiding, and monitoring the quality and its enhancement activities by working out intervention strategies to remove deficiencies.

Vision:

The vision of the Cell is to offer quality education at an affordable price to all segments of society, especially the most vulnerable and underprivileged people of the rural society. It also aims to foster an environment where students can develop their personalities in a variety of ways and reach the highest levels of academic excellence, becoming fully-fledged members of society who are aware of their responsibilities.

Mission:

The Cell's mission is to produce individual who will be assets to modern society and raise awareness of the fact that education is a lifelong pursuit.

Major Functions of the IQAC:

- Development and application of quality benchmarks and parameters for various academic and administrative activities of the Institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, teachers, and parents on quality-related institutional processes.
- Dissemination of information on various quality parameters of higher education.
- Organization of inter and intra-institutional workshops, seminars on quality-related themes.
- Documentation of the various activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities.
- Dissemination of information on various quality parameters of higher education
- Documentation of the various activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including the adoption and dissemination of best practices
- Development of an institutional database for the purpose of enhancing the institutional quality
- Development of Quality Culture in the Institution.

Achievements of IQAC Cell in the Session 2022-23:

Consequent upon the decisions taken during the meeting of IQAC during the session 2022-23 on dated 31st October 2022, the college as a unit has witnessed following achievements in the session 2022-23:

1. As per the decisions taken, teachers have made efforts to improve teaching-learning atmosphere in the classes. Besides class tests, students were given exposure through classroom seminars, quiz, and group discussions. All teachers were involved in teaching Environment Science paper as per their specialization. Weak students were taken care of. Local teacher was arranged temporarily out of PTA fund to teach Chemistry subject.
2. Various awareness campaigns were organized in the College. **Red Ribbon Club** of the college organized Rangoli Competition on the occasion of Diwali on 19th October 2022. World AIDS

Day was celebrated on 1st December 2022 and World Tuberculosis Day on 24th March 2023. Cyber Awareness Divas was celebrated on 2nd November 2022, Seminar on teachings of Mahatma Budha. Anniversary of Maharani Laxmi Bai on 19th November 2022, National Mathematics Day on 22nd December 2022, Veer Bal Divas on 26th December 2022 etc were organized. Road Safety Club of the College organized campaigns on large scale. Awareness campaign against drugs was held on large scale.

3. Toilets of students were repaired. Expenditure to the tune of Rs 26966/ (Twenty six thousand nine hundred sixty six only) was incurred to ensure hygiene of the students. Besides this amount to the tune of Rs 2000 (Two Thousand Only) has been spent per month to clean students washrooms.

4. Water supply system was rejuvenated to ensure clean drinking water to the students.

5. Faculty members have attended FDPs, Refresher Programmes and Orientation Programmes. Shashi Bhushan, Associate Professor of Economics completed two FDPs on "Advanced Pedagogical Techniques" and "ICT Tools for Teaching and Learning" from Ramanujan College, University of Delhi under Madan Mohan Malviya National Mission on Teacher and Teaching, under the same mission Assistant Professor Jagan Singh and Bhavna Kumari completed two weeks refresher courses respectively on "Commerce and Management" and "English". Dr. Pankaj Kaushal, Assistant Professor of Maths, presented papers in an "International Conference on Tourism, Business Management, Social Sciences and Humanities". Assistant Prof. Shikha Rana submitted PhD thesis on the topic "Nano - Magnesium Ferrite Composites: Preparation, Characterization, and their Applications in Enzyme Immobilization" in Dept. of Physics, HPU Shimla. Assistant Professor Shikha Rana and Bhavna Kumari have passed departmental examination conducted by HP Board of Departmental Exam.

6. Library has been equipped with 14 parts of VEDAS to enhance students knowledge about IKS and College has subscribed a Competitive magazine "Pratiyogita Darpan" in Hindi. An expenditure to the tune of Rs 3130=00 (Rs Three Thousand One Hundred and Thirty Only) has been incurred.

7. Guidelines of higher authorities have been obeyed regarding implementation of NEP. 50 percent of the students have digilocker accounts and 30 percent have registered themselves on SWAYAM portal.

8. In compliance to the directions of Additional Director, Department of IT, Hp and DHE Shimla in r/o adoption of .in domain for all websites, College has subscribed to public domain **ac.in** and new college website has started working from May 2023. The website of the college is **gdesughbhatoli.ac.in** and a payment of Rs 14160/ (Fourteen Thousand One Hundred Sixty Only) has been made to Appilogics, IT Solution, Pvt. Ltd, Sundernagar has been made out of Amalgamated Fund.

9. Signboards depicting awareness messages of drug abuse, cyber security, road safety, saving energy, eco club, NSS etc. have been installed in the campus.

10. First edition of College Magazine "**Sughanchal**" has been published and distributed among students. This magazine has given budding writers a platform to explain their viewpoints on various issues.

11. Process to form Alumni Association was started in session 2022-23 and has been completed now. It will help college to connect alumni and it can play an important role in voluntary programmes, raising funds and development works of the college.

SWOC Analysis of the Institution by IQAC (2023-24):

Strengths	Weaknesses	Opportunities	Challenges
1. Academics: UG programme in Science, Commerce and Arts 2. Qualified, Young, dynamic faculty, physically robust and industrious students. 3. Readiness among the students and teachers for blended learning's 4. Affordable education	1. College has old building structure. 2. Low enrollment in Science, arts and commerce. 3. Vacant posts of teaching faculty. 4. Digital divide. 5. Student's part-time engagement in family activities in primary sector	1. To make efforts for own college building 2. To make knowledge accessible regardless of distance and climatic vagaries. 3. To spread awareness about negative effects of drug-addiction, awareness about women empowerment, girl-child education, sustainable development	1. Career concerns, peer pressure, parents pressure, socio-economic backwardness of the areas from which students come are some challenges. 2. Unreliable power supply and unstable internet connection

<p>5. Cells and Clubs: IQAC Cell, NSS, Road Safety Club, Research and Development Cell, Energy Club, Cyber Security Cell, Red Ribbon Club, Registered Alumni Association.</p>	<p>as disguised labour. 6. Lack of IT lab and small sized science labs 7. Problem of communication and transport connectivity 8. Lack of skill based vocational courses</p>	<p>4. Scope for developing rich bio-diversity, water-harvesting and installation of solar panel. 5. Utilizing and involving our well placed alumni towards development of institutional goals by giving them scope to reconnect with the institution. 6. To establish IT lab</p>	<p>3. Rapid changes in technology 4. Non-availability of own building and poor infrastructure. 5. Lack of proper communication skills amongst a section of the student community.</p>
---	---	--	---

Activities of Various Cells and Clubs in 2023-24:

1. Red Ribbon Club:

Red Ribbon Club of Govt. Degree College, Sugh Bhatoli was constituted on 20/02/2020 after the sanction received from Chief Medical Officer, Kangra vide letter No. NACP-KGR/IEC- RRC/2019-20/844-858 dated 27 January, 2020 regarding the establishment of RRC. The main purpose of this club is to make active involvement of students in social activities related to HIV awareness and TB Mukht Bharat.

- As per the guidelines received from Red Ribbon Club, Kangra(HP) and on the direction of Principal, GDC, Sugh Bhatoli, 30 sec. to one minute, reel making competition has been 30sec. reel on the topic HIV/AIDS & NACO helpline. Students participated enthusiastically in this competition.
- Nodal Officer (Bhavna Kumari) and two Peer Educators; Manjeet Koushal (BA 2 nd year) and Sahil Thakur(B.Sc. 3 rd year) participated in one day training of Red Ribbon Club, Kangra at Rajiv Gandhi Govt. Engineering College, Massal, Nagrota Bhagwan on 3 rd Nov., 2023.
- On the occasion of World AIDS Day, different activities were organised on the college campus under the theme for this year 2023 "Let the Communities Lead". On 30th Nov., 2023.
- 1 st December, 2023(World AIDS Day), the day commenced with an insightful lecture and interactive session on AIDS awareness by dedicated Peer Educators;

- Manjeet Koushal and Sahil Thakur. After this thoughtful session, college students creatively took part in Face Painting and Rangoli Making Competition.
- On dated 17/12/2023, Reel Making Competition was re-organised as per the guidelines received from RRC, Kangra and the three students of the college declared first, second and third.
 - RRC, Sugh Bhatoli celebrated the world TB Day by spreading the message "Yes! We Can End TB" among society on the occasion of Annual Prize Distribution Function.

2. Road Safety Club:

In compliance to the orders of the Director of higher Education, Government of Himachal Pradesh, a Road Safety Club was constituted in the Government Degree College, Sugh-Bhatoli, District-Kangra, H.P. on dated 06/01/2022. The main aim of the Club is to enhance the awareness about various issues of road safety among students and society so as to minimize accidents and loss of lives on account of road accidents. Also, the students who learn about various aspects of road safety are expected to make others aware about the importance of road safety so that the message can be spread in all walks of life. In this way everybody will make road safety and its various rule a way of life.

- On dated 8th November, 2023 a Social Awareness Campaign was organized in village Changrara, tehsil-Indora H.P. by the Club. In this campaign, members of Road safety club under the guidance of Nodal officer Dr.Pankaj Kaushal, explained to the people about road safety rules and also asked to follow road safety rules. People were also motivated to wear helmet and seat belts while driving the bike or car. All the staff members were also present during this awareness campaign.
- On 21 November, 2023 an essay writing competition were organised by RSC of the college. Many students participated in this competition. Sahil Thakur (B.Sc-III) got first position, while Samriti (B.A.-II) and Manisha (B.A.-III) got second and third position respectively.
- On dated 02-12-2023 a slogan writing competition was held in GDC Sugh-Bhatoli by RSC (Road Safety Club) in r/o GDC Sugh-Bhatoli. Many students participated in this competition and wrote themselves about road safety rules and

the slogans created. In this competition Kiran Jamwal (B.Sc-III) got first, Saloni Sharma (B.Sc-II) got second and Shilpa (B.A.-III) got third place.

- On 09 February, 2024 a poster making competition was organised in GDC Sugh-Bhatoli by Road Safety Club of the College under the guidance of Dr Pankaj Kaushal, Nodal Officer RSC. Saloni Sharma of B.Sc-II stood first, Pallavi of B.A.-III, secured second position and Ashish (B.Sc-II), Kiran Jamwal (B.Sc-III) both stood third. Through posters students spread awareness among students about road safety rules and repercussion of breaking road safety rules.
- Under the road safety awareness campaign Road Safety Club of the College under the leadership of Assistant Professor Dr Pankaj Kaushal installed sign boards and accomplished the task of wall writing on 6 February, 2024 at Gangath, Changrara, Mandoli, Talu and nearby places.
- On the same day, after declaration of the result, prize winners were honored with cash prizes. Students securing first position in different activities were given away Rs1500, securing second position were honored with Rs1200 and finally Rs 1000 were given to third position holders.

A. Ranger and Rover:

- In the session 2023-24, first time Ranger and Rover unit of the College has been registered with 'The Bharat Scout and Guide, Himachal Pradesh'. Total 10 Rangers and 6 Rovers were registered for the session 2023-2024.
- This unit is working under the guidance of Rover-leader - Mr. Shivendra Srivastava (Asstt. Prof. History) and Ranger Leader - Dr. Shikha Rana (Asstt. Prof. Physics).
- Rover and Ranger is the senior wing of Scouting and Guiding. The aim of the Unit is to create a better world. The purpose of the movement is to contribute towards the development of young people in achieving their full Physical, Intellectual Social and Spiritual potential as an individual as well as responsible citizens and members of Local, National and International community, through several outdoor activities, social and community service campaigns.
- World Scout Day was celebrated on 22 February 2024 to commemorate the birth anniversary of Lord Robert Baden-Powel, the founder of Boys Scouts movement in 1857. The volunteers of the Rovers and Rangers unit did social service at the local ashram.

4. **Electoral Literacy Club:** As per the letter no. EDN-H (8) A (1) Misc. dated 06-07-2022 of the Directorate of Higher Education, H.P. and further the directions issued by CEO, H.P., Electoral Literacy Club was set up in the GDC Sugh-Bhatoli on 7 July 2022. This club intends to promote electoral awareness among students so that they could become informed and responsible citizens of the world's largest democracy.

- To increase the voter enrolment an awareness camp was organised in the college on 18 November 2023. Students were briefed on the procedure by the SDM of Indora Sri. Surendra Thakur and election kanungo Robin Dhiman.
- The Constitution day was celebrated on 25 November 2023 at the college. During the event a lecture was delivered on the salient features of Indian Constitution and the preamble was read by the students.

5. **Eco Club:**

- International day for the preservation of the Ozone layer was celebrated on 16 September by the Eco club of the college to spread awareness about the deteriorating condition of the layer by the CFCs.
- NSS volunteers along with Eco club performed Shramdan at local temple on 1st November 2023. They also cleaned the pathway to the college. The Run for Unity was also organised to spread the message of communal harmony and national integration.

6. **Energy Club:**

- Energy club of the college celebrated National Science day on 28 February 2024. Students were encouraged to develop scientific temper and disassociate themselves from myths and superstitions.

7. **Career Counseling and Guidance Cell:**

- Life skill and personality test was conducted by the career counseling and guidance cell on 12 October 2023. The questionnaire was based on students' likes, dislikes, levels of socialization, leader qualities, their hobbies, strength and weakness. Accordingly they were given guided to pursue courses and jobs.

8. **NSS Activities:**

- Plantation drive was undertaken by the NSS unit of the college under the "Meri Mati Mera Desh" initiative launched under the campaign Azadi Ka Amrit Mahotsav on August 9, 2023.

- A campus cleanliness drive was undertaken through the Swachhta hi Sewa campaign on 30 September by the NSS volunteers.
- A communal harmony week was observed from 19th to 25th November 2023.
- Albendazole medicine was given to the college students on 29 November 2023.
- Seven days NSS camp was organised from 27 December 2023 to 2 January 2024 at the college and village Sugh- Bhatoli. During the camp volunteers did many social services like repairing the local roads/pathways, undertook cleanliness drive, spread awareness regarding intoxicating drugs and issues regarding road safety.

9. Women Cell:

- Mehandi competition was organised on November 1, 2023 in which college girls participated with great enthusiasm.
- A group of students participated in the exhibition organised by the Self Help Groups at Indora on 8th November 2023. Students learnt the functioning of these groups and their role in women empowerment.
- Webinar was organised by the IQAC of the college on women empowerment on 9th March 2024 in which Smt. Aman Deep kaur, Director, Mankaran Educational Trust, Pathankot was the resource person.

10. Tourism Youth Club:

- A power point presentation was shown on 'socio-economic significance of Religious Tourism' by the Tourism Youth Club of the college on 2nd November, 2023. Under this a presentation was made on the temples of Kashi Vishwanath and Bodhgaya.

Academia Industry Linkages:

- This Memorandum of Understanding (MOU) was entered into on 25th November 2023, between Government Degree College Sugh Bhatoli, represented by Officiating Principal, hereinafter referred to as the College and Sharda Kachi Dhani Sarso Oil Co. (Registration No 02LFRPS7438M2ZD) Sugh Bhatoli, represented by Rajat Sharma, hereinafter referred to as the Company. The primary purpose of this MoU is to establish a collaborative partnership between the College and the Company to promote industry-academia linkage, skill and

knowledge sharing, enhancing Employability of students, and foster mutual understanding between the two entities.

- This Memorandum of Understanding (MOU) was entered into on 25th November 2023, between Government Degree College Sugh Bhatoli, represented by Officiating Principal, hereinafter referred to as the "College," and Anmol Engineers, an ISO 9001: 2015 Certified Company, Ludhiana (Panjab) India represented by Surinder Singh (CEO), hereinafter referred to as the "Company." Anmol Engineers (Ecosil), an ISO 9001: 2015 Certified Company is one of the leading manufacturer and supplier engaged in providing high quality conveyor rollers, conveyor, roller spares, material handling equipments, trolleys, storage bins, sheet metal components, etc. The primary purpose of this MoU is to establish a collaborative partnership between the College and the Company to promote industry-academia linkage, skill and knowledge sharing, enhancing employability of students, and foster mutual understanding between the two entities.

Digilocker Accounts and Academic Bank of Credit IDs:

As per the requirement of NEP 2020, students of the college have been delivered lecture on the importance of the Digilocker Accounts and ABC IDs. About half of the college students have made their accounts on Digilocker and consequently ABC IDs.

Students' Grievances and Internal Complaints Cell Mechanism:

The Cell functions to look into the grievances or problems or issues related to academic matters, examination, health services, library, scholarship, matters related to discipline etc. are brought in the ambit of the cell through Principal. Then proper mechanism is followed to resolve the issues. In the session 2023-24, a total of 14 major problems related to academics, examination, and infrastructure have been resolved within stipulated time period. IQAC monitors all such matters to enhance the teaching-learning quality in the institution.

Google forms for Enrollment Registration and Feedback:

- In the session 2023-24, to enhance students' strength in the college a Google Form was circulated among school students for admission registration in the session 2024-25. Students of the adjoining schools have been showing great enthusiasm to get them enrolled in the college.
- Students' feedback, parents' feedback and teachers' feedback forms have also been circulated to strengthen feedback of teaching-learning quality in the college.

ICT Lab:

In this session AG department through DHE, HP has donated 5 computers to GDC Sugh-Bhatoli. Consequently, ICT Lab has been established with the cooperation of PTA to arrange supplementary infrastructure like furniture, software updating, electricity fittings etc. Students of the college now can take advantage of ICT lab with internet facility.

College Library:

Efforts have been taken to strengthen College library resources. Number of books has been increased; computer with internet facility has also been introduced in the library. Assistant Librarian and library attendant have attended one day workshop at GDC Dehri to enhance their knowledge about the need of library resources as per NEP 2020.

Sports Activities:

- Players of the college have been participating in various intercollege competitions. This year players participated in sports like Wrestling, Volleyball, Kabbadi etc.
- Annual sports meet was organised at the college ground on 27 February 2024. Students gave the performance of their strength, stamina and endurance through events like 100m race, 200m race, relay 4*100 meters, shot-put, long jump and tug of war etc.


Summary of the New Initiatives taken by IQAC:

The following new initiatives have been taken to enhance the quality of teaching and learning in the institution:

- A proposal of the construction of need based college building block amounting to Rs Five Crore under PM-USHA has been submitted to Department of Higher Education, Shimla.
- To improve the quality of teaching –learning in the college teachers have been persuaded to follow blended mode of teaching.
- Students have been encouraged to take advantage of the various scholarship schemes. Six students of the college have applied for post matric scholarships this year.
- Wall mounted sign boards and helpline numbers have been installed.
- Various clubs and Cells have been functioning well under the able guidance of Principal and IQAC.
- To meet the requirements of NEP 2020, student's registration for Digilocker and ABC account has been started.
- Website of the college has been updated continuously.
- Google form to register students for enrollment in the session 2024-25 has been circulated in nearby schools.
- Various feedback forms like students' feedback, parents' feedback and staff feedback have been prepared and circulated.
- College plans to start new courses in the session 2024-25. Request for NOC has been sent to DHE to start PGDCA under self-financing program and MA History.

Certificate

It is certified that Internal Quality Assurance Cell of the college has been functional and adequate efforts are being made to meet the requirements of NEP 2020 and NAAC accreditation.


(Shashi Bhushan)
Associate Professor of Economics
Coordinator (IQAC)

Co-ordinator IQAC
GDC Sugh Bhatoli
Dist. Kangra (H.P.)


(Dr. Namesh Kumar)
Principal
Govt. Degree College
Sugh-Bhatoli (Kangra) HP

Principal
Govt. Degree College
Sugh-Bhatoli Teh. Indora
Kangra (H.P.) 171001